

From:

DO NOT CRUSH OR BEND
Do Not XRay - Film Enclosed

Rapid Photo Imaging Center Inc.
International Film Processing
1137 S. Abington Rd.
Clarks Summit, PA 18411-2227



Instructions: Print to normal printer, 8.5x11 sheet, cut and tape or use good glue stick to stick label to face of package or box being shipped to Rapid Photo. Please remember to also include your RETURN ADDRESS on your package being shipped. Your package will require postage, or the shipper will not forward the package to Rapid Photo.

Best methods of shipment:

Unprocessed Disc Films: BOX ONLY, not a bubble bag or soft package. The discs must be packaged carefully enough so that they are **not bent in any way**.

Processed Disc Films: BOX or SOFT PACK. If shipping in a soft package or envelope, the disc films should be surrounded by stiff cardboard and each film should be in its own sleeve to prevent scratching of the film surface.

Roll Films, Cartridge Films, APS Films: BOX or SOFT PACK. Make sure all roll films (120, 620, etc) are securely taped before mailing to prevent unraveling during shipment.

Worst method of shipment:

Please do not send negatives or film via "regular" flat mail in a business envelope as we have had customer's envelopes come in missing film, torn open by postal machines, bent, etc. It is always better to use a heavier thicker envelope or bubble bag backed with cardboard at the minimum.

Best shipper methods:

USPS First Class or Priority Mail (free priority mail boxes are available from your post office) with a minimum of delivery confirmation to provide tracking. Insurance is recommended for large quantities of films being sent. The small flat rate priority box is sufficient for many small orders.

UPS, FEDEX Already insured to \$100 with tracking and always a good method.